



Caterpillar Setting. Day- Care Newsletter.



Spring Term 1 of 2.

January - February 2022

On behalf of all the staff at Parklanes Wykeham Childcare Ltd, we would like to wish you and your family a Merry Christmas and a Happy New Year. Thank you all, for your continued support throughout these tough times of Covid-19. We look forward to continue working in partnership with you and your children throughout their sessions with us.

This will be a 6 week term

Returning on **Wednesday 5th January 2022 from 9.30am**
& finishing on **Friday 11th February 2022** for the Half term break.

Reminders!

Morning Session starts at 9.30am
with a prompt pick up at 12.30pm
All Day Session: 9.30am - 2.30pm (5 Hours)

Late Collection Fee

There will now be a fee for late collections. You will be issued with a late charge of **£5.00** for every **15 minutes** late.

Please Note:

The Fees letter will have to be brought in and signed by a Manager, when fees are paid in order to obtain a receipt. **Please** ensure all BACS payments include your Childs name as a reference. All fees are to be paid in full by the end of the second week, the latest date being

Friday 4th February 2022.

A **10% LATE charge** will be added to all late payments after this date unless agreed with Senior Management.

Covid-19 Procedures

Parklanes Wykeham Childcare are working closely with current Government Guidelines and local authority policies and procedures regarding childcare services we provide. At present parents will not be allowed within the setting. A member of staff will meet & greet you and your child/ren & sign in/out your child within the setting. Please use the outside garden area for access and collection. **Wearing of face masks when coming onto the grounds of the setting or speaking to our staff is mandatory.**

We understand that this is a challenging time for all of us and very much appreciate the payments that are still coming through. We are a family business and prompt payment is very helpful with cashflow during this period. Can parents please be aware to give us enough notice if, or when you are returning for our services. Spaces can not be guaranteed, on return, and will not be kept open! **Could Parents/Carers please keep to Social Distancing Rules**

If you have any questions please email info@childcarepwc.co.uk or contact Andy/Bev.



Designated Safeguarding
Leads.



**The Forest Row Centre,
Lodge lane, Collier Row,
Romford
RM5 2LD**

**info@childcarepwc.co.uk
www.childcare-pwc.co.uk**

Save The Number!



If your child/ren are unwell
OR will not be attending pre-
school.

Polite Notice:

Please ensure that litter is placed
in the bins provided on the
grounds of the centre.



Mrs Beverley Nicholls – Director /Lead DSL
Mr Andrew Nicholls – Director / Deputy DSL
Teresa - Senior Manager /DSL
Dawn - DSL, Louise DSL
Lindsay - SENDCo

PWC offer 30 hours free childcare. To apply for 30 hours free childcare, you will need to...

Visit the registration page on Gov.UK website and complete the registration process. If you are eligible, you'll receive a code. Take your code to your childcare provider. Parents need to re-validate there 30hr code each term, if your child's code is **NOT** confirmed & re-validated by the parent/carer by the cut-off date, the short fall of fee's will be the responsibility of the parent/carer. Please inform PWC if your circumstances change in anyway. Thank you!

Lunch and Snack:

Can you please ensure that your child's lunch box and snack are healthy and nutritious

Lunch Boxes

Please put your child's name clearly on their lunch box, and ensure the lunch box is plastic and not a material one so we can sanitise it.

Snack

Please supply a small snack and ensure that their snack is separate from their lunch box and has their name is clearly marked on it.

i.e piece of fruit & crackers

Milk and water will be supplied by PWC.

Please **Do Not** put treats like sweets, nuts, fizzy drinks, cheese strings, chocolate, peanut, or fruit strings in your child's packed lunch this includes:

PEANUT BUTTER OR NUTELLA



Children will access and will be collected from the outside garden area entrance at

12.30pm & 2.30pm

Not the centres main entrance.

IMPORTANT SAFETY NOTICE FOR ALL PARENTS/CARERS

It has been brought to our attention that cars are still being contently driven too fast within the car park area. Please ensure that you drive slowly & carefully when arriving & leaving the Setting! (Thank-You)



Could all parents please park in the marked bays in the car park. Also if you decide to leave your car unattended, for whatever reason, on the advise of the centre, can you please inform the caretaker! (Thank-You)

IMPORTANT! Late Charges!

Please ensure that you collect your child promptly. Any children collected after their designated collection time will be charged **£5.00 for every 15 minutes**

Please ensure that you bring your child's **Two-Way Books** to every session.

Parent/Carer Questionnaires—

Please visit our website and take time to complete our questionnaire and tell us about your experiences, let us know how we are doing and how we can do better!!

This Term's Topic this term is—Mini Beasts

3 and 4 year olds will be starting at an infant or primary school, and Year 6 children will be starting secondary school in September 2022

You must apply online to the local authority you pay your council tax to for your child's school place

Children's dates of birth	School year group in September 2022	Apply on time between
01/09/2017 - 31/08/2018	Year R (Reception)	01/09/2021 - 15/01/2022
01/09/2010 - 31/08/2011	Year 7	01/09/2021 - 31/10/2021

Havering residents can find admissions information and details of how to apply online at www.havering.gov.uk/admissions

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01/09/2010 - 31/08/2011	Year 7	01/09/2021 - 31/10/2021

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Key Contacts:

Beverley Nicholls 07752 546910

Andy Nicholls 07763 412496

Teresa Patrick: Senior Manager

Lindsay: SENDCo

Paula: Purple Group

Dawn: Orange Group

Mandy: Green Group

Louise: Yellow Group

Can you let us know if you have changed your:

- Home Phone Number
- Mobile Phone Number
- Or you have changed your address

Week 1 - Spiders

Week 2 - Snails

Week 3 - Worms

Week 4 - Ants, Wasps & Bees

Week 5 - Caterpillars, Ladybirds, Butterflies and Grasshoppers

Week 6 - Dinosaurs

Breaking Up on: **Friday 11th February 2022**

Returning on: **Monday 21st February 2022**

Staff Training-

Teresa & Louise—First Aid

Teresa—Down Syndrome

Teresa—Unconscious Bias

Teresa—Leadership and Management

Mandy—Intro to working with children with Autism

Mandy—Self Regulation

Dawn—Developing Early Writing Skills

Lindsay—Promoting Positive Behaviour



Like us on our Facebook Page:

'PWC Ladybirds Butterfly Grasshopper Caterpillars @parklaneswykehamdaycare'

